Safety | Learning | Respect

## Library Borrowing Policy



The following policy has been composed to ensure the equity of accessing resources. Currently, the library opens from 8.00am and closes at 4.00pm.

Students are encouraged to borrow a laptop before school, during recess and lunch and/or after school.

If a student requires a laptop during class, they need to bring a note signed by their teacher. The student also needs to have an ID card. If these two items are not provided by the student, they will be turned away.

Students should not return laptops during class time. They should return laptops before school, during recess/lunch and/or after school.

If a student has an overdue book, they will not be provided with a laptop until they can return the text.